

# WRIGHTINGTON PARISH COUNCIL

Clerk to the Council  
Mrs C A Cross

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14 April 2021

Dear Councillor,

Under the provisions of the Coronavirus Act 2020, and The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 you are summoned to attend the virtual **Meeting of the Parish Council** of the Parish of Wrightington to be held on **Friday 23<sup>rd</sup> April 2021 at 7.30 pm via the Zoom Platform.**

Log in details for the meeting are as follows:

Join Zoom Meeting by copying and pasting the link below in to your search bar:

<https://us02web.zoom.us/j/86496122760?pwd=UnMwTjJUTWxZOFh1b3dqY2hna3Judz09>

Alternatively you can open the Zoom app on your Ipad, laptop, computer or mobile phone and join a zoom Meeting using the following information:

Meeting ID: 864 9612 2760

Passcode: 984686

Members of the public are also welcome to join the Zoom meeting. The Remote Meeting Protocols are included below as part of the agenda.

Yours faithfully

*C A Cross*

Clerk to the Council

## AGENDA

### OPEN FORUM

(At this point in the Meeting members of the public present can report, ask questions, raise issues and make observations on parish matters or items appearing on the Agenda. Reports will also be received from the Police, District and County Councillors if attending – Once open forum is closed the Chairman will only suspend standing orders to allow public participation in extreme circumstances.)

**MEMBERS OF THE PUBLIC WHO WISH TO SPEAK AT THIS POINT MUST INFORM THE CLERK BY 5pm ON THE DAY PRIOR TO THE COUNCIL MEETING – GIVING BRIEF DETAILS OF THE ISSUE/S THEY WISH TO RAISE. ITEMS RAISED WITHOUT PRIOR NOTIFICATION MAY NEED TO WAIT UNTIL THE NEXT MEETING.**

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST** – Members are asked to consider any personal/prejudicial interest they may have to disclose in relation to matters under discussion at the Meeting.
- 3. MINUTES** – To accept the Minutes of the remote Meeting of the Parish Council held on Monday 18<sup>th</sup> January 2021.
- 4. UPDATE/PROGRESS WITH ISSUES RAISED AT THE PREVIOUS MEETING**
- 5. CORRESPONDENCE/INFORMATION ITEMS**

Items to be reported to, and noted by, the Council – no decision required: REPORT 1 – page 4.

Items requiring discussion, observations or action by the Council:

- Responses received to emails sent by the Parish Council to officers at LCC, WLBC, Borough Councillors, County Councillor and the EA – A joint response has been received from Borough Councillors Mrs Baybutt and Mrs Evans. A response has been received from the

- Executive Director of Growth, Environment and Transport at LCC. A response has been received from the Principal Environmental Health Officer at WLBC. A response from the EA.
- b) Update from Stop Parbold Hill Landfill Group regarding the application to infill Parbold Hill – confirming that as a result of their work LCC has asked the applicant to work with the EA to minimise the most harmful and controversial aspect of the application and hopefully lead to LCC’s consideration of a more acceptable, less destructive scheme for repair and maintenance at Parbold Hill which will hopefully retain the views important to West Lancashire
  - c) Emails from some residents raising concerns about recent and ongoing activity at East and West Quarry.
  - d) Response from Director of Highways at LCC to reported flooding at the junction of Appley Lane North and Skull House Lane.
  - e) Email applications to join the Parish Council as Appley Bridge Ward Councillors from Mr Julian Chambers, Mr Roger Alexander and Mrs Anne Fletcher.
  - f) Notification that the nomination window for the 2022 Queens Award for Voluntary Service is now open with a closing date of 15<sup>th</sup> September 2022.
  - g) Notification that the go ahead has been given to recommence work on the new Local Plan for West Lancashire with the first round of public consultation to take place in Autumn 2021.
  - h) Details from West Lancs. BC of the CIL Funding 2021 & Infrastructure Projects.
  - i) Notification that the External Audit of the Parish Council Accounts for the year ending 31<sup>st</sup> March 2021 by PKF Littlejohn will take place on Friday 2<sup>nd</sup> July 2021. Plus, notification that Wrightington Parish Council has been selected as one of the random 5% sample subject to an intermediate review.
  - j) Request for a donation from Bowland Pennine Mountain Rescue Team.
  - k) Email resignation from the Parish Council from Councillor Critchley with immediate effect.
  - l) Late items received which may require discussion/action/observations.

## **6. HIGHWAYS AND ENVIRONMENTAL MATTERS**

## **7. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

- 8. PARISH PRECEPT FOR 2021/22** – to confirm that the Parish Council, having assessed the Budget proposals put before them in February, Precepted for 2021/22 before grant £19,300, less Council Tax Support Grant 2021/22 of £613 equals Precept 2021/22 to be raised from Council Tax £18,687. Therefore the Precept to be raised from Council Tax £18,687 with a tax base of 1,189.59 gives Band D equivalent Tax Level of £15.71 a decrease of 0.71% on the previous year.

## **9. ACTION REQUIRED TO SATISFY AUDIT REQUIREMENTS**

- 10. ACCEPTANCE OF ANNUAL AUDIT PLAN FOR THE FORTHCOMING YEAR AND REVIEW DOCUMENTATION IN PARISH COUNCILLORS INFORMATION PACK**  
(Please review the documents you have on file to propose any amendments which may be required prior to adoption of documents within the info. pack at the May Meeting)

## **11. VILLAGE HALLS**

MOSSY LEA – The problem of damp in the main hall remains an issue. A decision is required on whether to proceed with the following at the village hall: Chemical treatment of moss on car park £25.  
APPLEY BRIDGE – A decision is required on whether to proceed with the following at the village hall: To either – maintain the car park and grass to include leaf clearance, regular mowing of grass area and spraying of weeds on the car park and surrounding area £680. Improving grass area with overseeding £60 pa. Cleaning moss off the car park £240. Keeping on top of the moss on the car park with chemical treatment £80pa. Pressure washing flags and steps £70. Alternatively, grass area being made into a wildflower meadow £620. A price will then be required for leaf clearance and weed spraying car park.

MLVH & ABVH - Planting of 7 planters (MLVH x 4, ABVH x 3) 3 times per year £870  
Additional work in the Parish: – Bus Shelter opposite Wrightington Bar, clear, tidy, remove overgrowth and paint and tidy £155. Replace notice board on bus shelter Mossy Lea Road (near Pensioners Hall) with a black framed 750mmx750mm notice board £239+VAT + £75 installation.

The Village Halls can re-open for almost all other classes, organisations, activities and meetings provided Covid guidelines on social distancing and the wearing of masks where required are adhered to with effect from Monday 17<sup>th</sup> May 2021.

Confirmation the application for business support grant for loss of earnings at the village halls following closure due to Covid-19 was successful. Monies received must be put back into the business generating the lost income. It will be necessary to transfer funds to the village hall bank accounts from the business support grant received to compensate for lost income and to cover day to day expenditure and cleaning.

**12. PLANNING** To discuss the following applications:

REPORT 2 (page 5-6) – planning applications and responses submitted during the period when meetings were cancelled - for ratification.

Applications for discussion:

- 1) 2021/0229/FUL Erection of a single-storey, detached garage with duo-pitched roof. 8 Spring Bank, Appley Bridge.
- 2) 2021/0172/FUL Addition of front porch. Addition of pitched roof to existing dormer. 2 Hinds Head Avenue, Wrightington.
- 3) 2021/0282/FUL Remodelling of existing house, including new windows, doors, flat roof and front extension. 4 Tunley Lane, Wrightington.
- 4) 2021/0305/FUL Single storey rear extension after demolition of existing conservatory. Lee Cottage, Stocks Farm, Mossy Lea Road, Wrightington.
- 5) 2021/0336/FUL Proposed side/front single storey extension to facilitate the care of and living of an elderly relative. 7 Millbank, Appley Bridge,

**13. LANCASHIRE ASSOCIATION OF LOCAL COUNCILS** – Area Committee Meeting, via zoom, on Thursday 15<sup>th</sup> April. Email re: remote Meetings Evidence.

**14. ACCOUNTS** - To receive the following list of accounts for Approval:

REPORT 3 (Page 6) – accounts paid during the period when meetings were cancelled for approval.

**For Payment:**

Whitehill Direct	Notice Boards at MLVH and ABVH		£2586.00
Waterplus	Water Charges – ABVH		£68.16
Mrs C A Cross	Clerk’s Salary – Net		£822.56
HM Rev. & Customs	Tax & NI due by Clerk	£3.48	
	NI due by Parish Council	£12.29	£15.77
D/D Plusnet	Internet MLVH		£26.39
D/D E.on	Electricity supplied to ABVH		£140.15
D/D E.on	Electricity supplied to MLVH		£184.72
D/D British Gas	Gas supplied ABVH customer readings have been submitted for up to date bill		
D/D British Gas	Gas supplied MLVH customer readings have been submitted for up to date bill		

**Receipts:**

HMRC	VAT reclaimed for 2019/20	£1344.72
West Lancs. BC	Business Support Grant Payments (ABVH)	£9241.07
West Lancs. BC	Business Support Grant Payments (MLVH)	£9241.07

(There is possibly a further payment of £2097 per village hall but this is unconfirmed until the bank statement is received up to 31/3/2021)

West Lancs. BC	Parish Precept – 1 <sup>st</sup> half	£9956.50
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Approval of the bank reconciliation statement for the period ending 31/12/20.

**15. DATE AND VENUE OF NEXT MEETING** Monday 17<sup>th</sup> May 2021  
7.00 pm Annual Parish Meeting  
7.30pm Annual Meeting of Parish Council  
Appley Bridge Village Hall

Members of the Public and Press are welcome to attend

**16. OUTCOME OF INFORMAL GRIEVANCE MEETING**

## **REPORT 1**

- a) Notification permission refused for car parking in association with retail unit and restaurant. Retrospective. Derby House, Mossy Lea Road, Wrightington.
- b) Notification permission granted for first floor extension, rear extension to existing garage to provide home gym and sun room. 136 Appley Lane North, Appley Bridge.
- c) Notification permission granted for domestic extension, driveway reconfiguration and erection of summer house. Tauranga, Broadhurst Lane, Wrightington.
- d) Notification permission granted for extensions and alterations to 156 Moss Lea Road, Wrightington.
- e) Confirmation funds from the Peter Lathom Trust were distributed as follows: AB Community Association £250, The Meadows. AB in Bloom £250. Wrightington Pensioners Welfare Association £147.93.
- f) Acknowledgement of your alleged breach by Chorley Concrete Ltd and confirmation the matter will be investigated as soon as possible.
- g) Letter of apology from LCC for the length of time waiting for the graffiti on Mill Lane to be removed and confirmation a job has been raised, unable to provide a time for completion.
- h) Acknowledgement of your report of materials dumped on the old road adjacent to the BP garage which requires removal, and confirmation it will be investigated.
- i) Report of dangerous pavements between Glenside and Dangerous Corner, severely narrowed and very muddy. Reported to LCC.
- j) Acknowledgement of email sent to LCC regarding flooding at the Appley Lane North/Skull House Lane junction which, after freezing overnight, created a serious situation. This has been passed to the appropriate highways officers who will respond.
- k) Email from a resident highlighting the lack of litter bin provision in Appley Bridge – This email has been redacted and forwarded to WLBC to support the Parish Council litter bin requests submitted over 18 months ago – It is now understood that new and replacement litter bins will be rolled out in the Parish over the next few months.
- l) Notification from Clarke Telecom of – Proposed upgrade to existing radio base station installation at CTIL\_121138\_TEF\_000828, Cellnet/NWW, NWWA Pumping Station, Back Lane, Shevington, Wigan.
- m) An offer from LCC Safe & Healthy Travel Team to provide a free online 40 minute road safety presentation, aimed at residents in the 50+ age group, for groups who are meeting remotely.
- n) Response from LCC to report of flooding and ice at the junction of Appley Lane North/Skull House Lane – confirming both lanes are on the primary gritting route and do not warrant a grit bin. In addition due to constant water run-off LCC ‘blast’ the junction on every pass.
- o) Copy of a letter from Development Manager at LCC confirming that an Environmental Impact Assessment is required for the proposed Phase 1 Quarry Filling Operations at East Quarry.
- p) 2 emails of complaint from residents who attended the January Zoom Meeting – The Acting Chairman has responded and dealt with these complaints.
- q) An email request for permission to metal detect in the parks in the Parish – originator of the email will be instructed to contact West Lancs. BC as owners of the parks in the Parish.
- r) Letters of complaint regarding cancellation of the February and March Meetings – The Acting Chairman will respond on this matter under Agenda item 16.
- s) Copy of Shevington PC Newsletter and suggestion that the Parish Council may wish to produce something similar – To be discussed when the Parish Council discuss their Annual Newsletter.
- t) Copy email sent by a resident re: urgent action required – methane gas leak.
- u) Notification application withdrawn for demolition of former air raid shelter and conversion of an existing outbuilding into a separate dwelling. 14 Speakmans Drive, Appley Bridge.
- v) Notification permission granted for proposed extension to kitchen and living rooms, form utility room and study. The Poplars, Tunley Lane, Wrightington.
- w) Notification permission granted for proposed two storey front extension and rear balcony. Highmoor Lodge, Broadhey Lane, High Moor, Wrightington.
- x) Notification certificate of lawfulness granted for use of land as residential garden. Holdcrofts, Tunley Lane, Wrightington.

- y) Notification application for certificate of lawfulness withdrawn for existing garage. 11A Hinds Head Avenue, Wrightington.
- z) Notification prior notification of erection of agricultural building to store machinery and feedstuffs. Toogood Farm, Toogood Lane, Wrightington is permitted development.
- aa) Notification of a split permission, part refused, part granted at Four Acres, Hall Lane, Wrightington. Proposed single storey side extension was approved as permitted development. The proposed porch extension requires planning permission.
- bb) Notification permission granted for double storey pitched roof extension to side of property, and single storey pitched roof extension to rear of property. 314 Mossy Lea Road, Wrightington.
- cc) Notification permission granted for front & rear extensions to existing dwelling following demolition of existing conservatory & front bay windows. Yew Tree Cottage, Robin Hood Lane.
- dd) Notification a certificate of lawfulness has been granted for proposed loft conversion with rear dormer. 19 Skull House Lane, Appley Bridge.
- ee) Notification permission granted for proposed commercial pods to use Class E and Sui Generis use (drinking establishments and hot food takeaway). Derby House, Mossy Lea Road, Wrightington.
- ff) Notification that the appeal against the WLBC refusal that a lawful commencement has taken place for a detached house and garage as approved on planning permission A/15365/80 issued by Wigan MBC on land between 5 & 9 Mossy Lea Road, Wrightington, has been dismissed.
- gg) Notification that the appeal against the WLBC refusal for the removal of condition 4 imposed on planning permission 2018/1111/FUL to allow reinstatement of permitted development rights for extensions (Class A) and outbuildings (Class E) at Holdcrofts, Tunley Lane, Wrightington has been dismissed.
- hh) Notification that an appeal has been made against the refusal by WLBC of planning permission for the construction of a mushroom farm in conjunction with the agricultural business, Smithy Mushrooms Ltd, to include portal frame buildings, car parking, hardstanding and sustainable drainage system. Bungalow Farm, Heaton's Bridge Road, Scarisbrick.
- ii) Notification of a change of interest from Councillor Jukes, notifying of the intention to stand in the May 2021 Borough and County Council elections as a candidate for the Conservative Party.
- jj) Info. from the RBLI ahead of VE Day on 8<sup>th</sup> May 2021 with details of outdoor Tommy figures.
- kk) Notification of a Book Launch "Appley Bridge and the Second World War" at Pesto, Appley Bridge on Saturday 8<sup>th</sup> May 2021 from 12.30pm – Notices will be placed in the Notice Boards.

## **REPORT 2**

Planning applications and responses dealt with as interim action during cancellation of Meetings:

### **February 2020**

- 1) 2020/1250/LDC Certificate of Lawfulness – use of land as residential garden. Holdcrofts, Tunley Lane, Wrightington. **Agreed – No Objections.**
- 2) 2021/0002/FUL Front and rear extensions to existing dwelling following demolition of existing conservatory and front bay windows. Yew Tree Cottage, Robin Hood Lane, Wrightington. **Agreed – No Objections.**
- 3) 2020/1180/FUL Proposed two storey front extension and rear balcony. Highmoor Lodge, Broadhey Lane, High Moor, Wrightington. **Agreed – No Objections.**
- 3) 2021/0046/FUL Proposed detached garage and workshop with associated external works. 349 Mossy Lea Road, Wrightington. **Agreed – No Objections.**

Adjoining Authority Application:

- L/2021/0043/AAA Installation of site cabins (retrospective). Chisnall House Farm, Croston Lane, Charnock Richard – **Noted.**

### **March 2021**

- 1) 2021/0312/CON Approval of details reserved by conditions 5 on planning permission 2019/1291/FUL relating to a method statement for birds. 203 Mossy Lea Road, Wrightington. **For note only, no comments can be made.**
- 2) 2021/0166/FUL Demolition of existing C20 single storey Orangery and replacement with a new single storey timber framed Orangery. Harrock Hall, Harrock Lane, Wrightington. **Agreed – No Objections.**
- 3) 2021/0167/LBC Listed Building Consent - Demolition of existing C20 single storey Orangery and replacement with a new single storey timber framed Orangery. Harrock

- Hall, Harrock Lane, Wrightington. **Agreed – No Objections.**
- 4) 2021/0175/FUL Detached Garage located at the south end of the site. Ty Chwarel 49 Appley Lane North, Appley Bridge. **Agreed – No Objections.**
- 5) 2021/0030/FUL Proposed Commercial Pods to Use Class E (Retail) and Sui Generis use (Drinking Establishments and Hot Food Takeaway). Derby House, Mossy Lea Road, Wrightington. **Majority Agreed – No Objections. Councillor Jukes’s objections re: inappropriate development in the Green Belt were received too late to affect the Borough Council decision.**
- 6) 2021/0190/FUL Residential bungalow renovation- including rear and side extension, and converting the roof to include 2 front dormers and one rear dormer. 120 Appley Lane North, Appley Bridge. **Majority Agreed – No Objections. Councillor Jukes objected to the proposals as overdevelopment.**
- 7) 2021/0160/FUL Extended dropped kerb and provision of area for parking. 192 Mossy Lea Road, Wrightington. **Agreed – No Objections.**

### **REPORT 3**

Accounts paid under interim action during the period when meetings were cancelled – for approval February 2021

AW Roofing	Roof repairs – ABVH		£720.00
Dale Burton	Half year grounds maintenance ABVH	£340	
	Planting of planters ABVH & MLVH	£280	
	Spraying and removal of moss MLVH	£105	£725.00
Mr F Johnson	Reimburse cost of window cleaning MLVH		£15.00
LALC	Annual Subscriptions for 2021/22		£487.47
Waterplus	Water supplied to ABVH ( x 2 bills as we missed one in Sept)		£203.24
Mrs C A Cross	Clerk’s Salary – Net		£820.56
HM Rev. & Customs	Tax & NI due by Clerk	£5.48	
	NI due by Parish Council	£12.98	£18.46
D/D Plusnet	Internet MLVH		£26.39
D/D Waterplus	Water supplied to MLVH		£158.41
D/D British Gas	Gas supplied to ABVH (estimated)		£275.96
D/D British Gas	Gas supplied to MLVH (estimated)		£306.58

### **Receipts:**

ABVH Committee	Transfer of funds		£1,500.00
<b><u>March 2021</u></b>			
Mr J R Cross	Reimburse Ceiling Materials – Secure room - ABVH		£19.52
Mr Dale Burton	Tree work ABVH (Including path at side)		£650.00
Mrs C A Cross	Reimburse Internet Charges 2020- 2021 (50%)	£120.00	
	Mobile Tel. Charges for past 12 months (50%)	£60.00	£180.00
Mrs C A Cross	Reimburse Mileage Expenses 2020 – 2021		£163.80
Mrs C A Cross	Clerk’s Salary – Net		£820.56
HM Rev. & Customs	Tax & NI due by Clerk	£5.48	
	NI due by Parish Council	£12.98	£18.46
D/D Plusnet	Internet MLVH		£26.39
D/D British Gas	Gas supplied to ABVH (estimated)		£453.04
D/D British Gas	Gas supplied to ABVH (estimated)		£394.30
D/D British Gas	Gas supplied to MLVH (estimated)		£355.94
D/D British Gas	Gas supplied to MLVH (estimated)		£187.47

**Remote Meeting Protocols:** Please note the following procedures to ensure the smooth running of the meeting:

- Members of the public will be muted and will only be able to speak during the Open Forum section of the meeting. If you wish to speak during this section please email the Clerk by 5pm on the day before the meeting, with brief details of the subject matter being raised. When the Chairman asks the member/s of the public to speak he/she will be unmuted. Before speaking, the member of the public should state their name. Time permitting the Chairman will ask if members of the public wish to raise anything else, however, dependant on time, this may need to be held over until the next meeting. Each member of the public will be able to speak for a limit of three minutes.
- Parish Councillors will not be muted, however, to speak please raise a hand and the Chairman will invite him/her to speak.
- To vote, members should raise their hand as appropriate.